



# Wyoming APCO

## Public Safety Communications Awards Program 2011 Nomination Package

**The deadline for all nominations is October 21, 2011**

### WYOMING APCO- PUBLIC-SAFETY COMMUNICATIONS RADIO FREQUENCY (RF) TECHNOLOGIST OF THE YEAR

## Instructions

### Eligibility

Nominees must have been employed in the applicable category by a public safety agency any time between October 1, 2010 and October 1, 2011. Nominees do not have to be members of APCO. Persons submitting a nomination or being nominated must be; a.) Residents of the United States or its Territories OR b.) Residents of an International Chapter (not in a Global Alliance location) of APCO International, as contained in APCO Policy Manual Article XIII, Section 13.1

Sample job responsibilities and titles for this position are provided on this form as **examples** to help you determine whether your nominee is eligible for this award category. Specific responsibilities and titles may vary by agency and are not limited to the lists shown here.

### Sample Responsibilities:

1. Manages the installation, operation, and maintenance of equipment.
2. Maintains knowledge of 800 Mhz, 900 Mhz, and P25 radio communications systems and equipment
3. Possesses experience in UHF/VHF radios, repeaters, digital/analog microwave and an extensive network of mobile radios.
4. Demonstrates ability to work with many different user agencies.
5. Possesses ability to provide information to assist in grant writing for radio.
6. Prepares and maintains various records of maintenance and operation as required by the FCC including renewal of FCC licensing.
7. Installs and/or oversees the installation of radio site ground , antenna systems, security systems, carrier equipment (T1, DS3), emergency power generators, fuel systems, towers, transmission lines, and site alarm status reporting equipment.
8. Maintains current experience in state of the art electronic equipment repair, including bench repair and radio transmitting and receiving equipment.
9. Plans for infrastructure additions, site expansions and improvements as necessary to insure coverage and systems reliability.
10. Develops and presents written and oral recommendations, budgets, and schedules for upgrading existing systems.

**Sample Job Titles:**

Director Public Safety Communications, Electronics Communications Technician, Telecommunications Engineer, Communications Technician, Senior Communications Technician, Radio Lead Technician, Radio Technician, Technical Systems Administrator, etc.

**Completing this form**

- Be sure to include information for *all* requested sections.
- Include specific facts or examples wherever possible to back up your comments.
- Ask someone to proof the form before you submit it: Are there grammatical errors? Is there information that is unclear? Do the descriptions provide enough detail to “paint a picture” of the performance and contribution of the nominee to public-safety communications?

**Submitting your nomination**

Email the completed Microsoft Word nomination form as an attachment to [crystal.mcguire@wyo.gov](mailto:crystal.mcguire@wyo.gov) If you are unable to email the nomination, you can mail it to Crystal McGuire 5300 Bishop Blvd, Cheyenne, WY, 82009. All nominations must be received by October 22, 2010.

**Still have questions?** [crystal.mcguire@wyo.gov](mailto:crystal.mcguire@wyo.gov)

Phone: 307-777-4949.

**. Award Nominee Information**

Name:	
Agenc	
Job Title:	
Agency Address: Address line 1: 5300 Bishop Blvd  Address line 2 (if applicable):  City: Cheyenne  State: WY  Zip code: 82009	
Agency Phone Number (including area code):	Agency Fax Number (including area code):
Email address:	

**Nominator Information**

Name	
Agency:	
Job Title:	
Agency Address Address line 1: Address line 2 (if applicable):  City: Cheyenne  State: WY  Zip code:	
Agency Phone Number (including area code):	Agency Fax Number (including area code):
Email address:	How did you learn of the award? <input type="checkbox"/> APCO web site <input type="checkbox"/> Email from APCO <input type="checkbox"/> Postcard from APCO <input type="checkbox"/> Link from APCO's MySpace page <input type="checkbox"/> Link from NPSTW page <input type="checkbox"/> Link from APCO's conference page <input type="checkbox"/> Through a colleague <input type="checkbox"/> Through an APCO chapter Other (please explain):

## The Criteria

1. Describe the nominee's public safety communications agency. Please include staffing levels, size, and discipline (law, fire, Ems, PSAP only, etc.).
2. Describe the nominee's daily and additional pertinent duties and responsibilities.
3. Tell us how long the nominee has been at this job and any previous public safety communications positions the nominee has held.
4. Describe how the nominee functions as a team player.
5. Describe how the nominee demonstrates his/her knowledge of the profession and flexibility in task assignments. Provide an example of how the nominee may go above and beyond what may be required of an individual in this position.
6. The work of a Public Safety Radio Frequency Technologist involves rapidly changing technology. How does the nominee keep his or her expertise current?
7. Maintaining and troubleshooting radio and communications equipment means dealing with many vendors and different types of user agencies. Describe how the nominee develops and employs good communication with all involved.
8. In one page or less, describe why the candidate should receive the 2009 APCO-International Public-Safety Communications RF Technologist of the Year award.